

EXECUTIVE CABINET - GENERAL REPORT

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

MEETING HELD ON 15 AUGUST 2013

Refurbishment Works 98-102 Market Street

2. I presented a report setting out the tender procedure being used and requesting authority for the use of the criteria intended to award the contract. The bids will be assessed on a scoring matrix of 80% cost and 20% quality. This is the usual split for this type of contract.
3. I advised there have been 11 expressions of interest in taking a lease of the one of the premises, including the kiosk. They are from a variety of businesses, representing the aspirations for the town centre and include businesses that will contribute to bringing customers into the town and the town centre offer.
4. We approved the tender process for the award of the contract and the award criteria.

Individual Electoral Registration

5. The Executive Member (Resources, Policy and Performance) presented a report outlining the details surrounding the introduction of Individual Electoral Registration (IER) and the processes and timescales involved in the transition.
6. People who fail to register under the new system in 2014 will have their registration carried forward to 2015 ensuring that they will be registered to vote at the 2015 UK general election. However, postal or proxy voters will need to register under the new system from 2014 or they will automatically lose the right to use this method of voting.
7. We noted that, following implementation, there will be other associated costs in respect of the maintenance of systems; scanning equipment, printing and postage costs but there will be no additional funding to cover these.
8. A dry run of electoral registers against the Department for Work and Pensions (DWP) data base has recently been undertaken which allows the Council to identify particular issues it will face in creating a full and accurate local register, and will be used to identify any resource implications. 83.4% of the data had matched which is currently the highest match figure in Lancashire.
9. We noted the report and granted delegated authority to the Executive Member (Resources, Policy and Performance) to agree any additional funding for resources necessary for the implementation of IER as required by the Electoral Registration and Administration Act 2013.

Chorley Council Performance Monitoring Quarter One 2013/14

10. The report presented by the Executive Member (Resources, Policy and Performance) set out the performance against the delivery of the Corporate Strategy, the Residents Survey 2013 and key performance indicators during the first quarter of 2013/14, 1 April to 30 June 2013.
11. One project is rated amber; Trial re-opening of Market Street. Lancashire County Council has taken responsibility for finalising the design and delivering the scheme. The anticipated completion date is October 2013.

12. A postal Resident Survey 2013 has been undertaken with 1,234 responses having been received. Ten of the eleven indicators have performed above target or within the 5% tolerance, and all of the indicators have either maintained or improved performance when compared to 2008. The % of residents who feel that the Council provides value for money has increased from 41.4% in 2008 to 51.1%. In the current economic climate is a positive result.
13. On the Corporate Strategy measures four indicators have performed below target; the percentage of 16-18 year olds who are not in education, employment or training (NEET), the percentage of domestic violence detections, the percentage of residents who feel that Chorley Council provide value for money, and the percentage of customers dissatisfied with the way they were treated by the Council.
14. In response to queries further updates were given in relation to the Working Together With Families project and the Friday Street Health Centre. We noted the report.

Chorley Partnership Performance Monitoring Quarter One 2013/14

15. The report, presented by the Executive Member (Resources, Policy and Performance), is the first in a new format of partnership performance reports setting out the priorities and performance of the Chorley Partnership for the first quarter of 2013/2014, from 1 April to 30 June 2013.
16. The report presents how successful partnership groups have been delivering against priorities in that quarter. This is a move away from using performance indicators towards placing some contextual information regarding the work that has been delivered and what impact and outcomes this has achieved.
17. Overall progress against priorities is excellent, of the nineteen priorities identified across the partnership, seventeen are rated as green and two are rated as not started and noted the report.
18. We discussed the priorities of Domestic Violence and Violent Crime, and Child Sexual Exploitation.

Energy Utility Contracts

19. The Executive Member (Resources, Policy and Performance) explained that the report updates Members on the process of appointing a new electricity supplier for the Council.
20. The Executive Member recently approved the continued use of the Yorkshire Purchasing Organisation for the procurement of the Council's energy utility suppliers. The scoring matrix for the consideration of any bids made within the YPO Framework has also been approved.
21. We noted that YPO are a Public Sector Buying Organisation who procure energy on behalf of, in excess of, 80 Public Sector Bodies. Chorley Council have used YPO since 1998.
22. We granted delegated authority to the Executive Member for Resources, Policy and Performance to award a contract for the supply of electricity to Council buildings for the period April 2015 – March 2019 to the preferred contract proposed by the YPO.

Resurfacing of three Town Centre car parks

23. The Executive Member (Resources, Policy and Performance) presented a report seeking approval for the award procedure and evaluation criteria for the contract for resurfacing and improvements to the Portland Street, Flat Iron and short stay Fleet Street car parks.
24. The report also seeks approval for the car park behind the former McDonald's site to become a pay and display car park with a small number of free spaces. This car park would be tarmaced and vehicle access would remain via Fleet Street.
25. We discussed the need to carry out this work at minimal disruption to shoppers and traders. We clarified that, on the Flat Iron, black tarmac will be used and the current red brick work will be made good.
26. We approved the procurement approach of advertising tenders through the Chest e-tendering system using an open invitation to five contractors from Lancashire County Council's (LCC) approved list plus LCC themselves. We approved tenders being evaluated to establish the most economically advantageous tender based on 80% cost, 20% quality and granted approval to the car park behind the former McDonald's site becoming a short stay pay and display car park, to include 10 spaces free for the first 30 minutes.

Park and Open Spaces Memorial Policy

27. The Executive Member for People explained the report provides an update following consultation on the Parks and Open Spaces Memorial policy and seeks approval for the adoption of the policy.
28. Seven consultation responses have been received which are set out in the appendix to the report. In light of the consultation, the draft policy has been amended.
29. We noted this is a sensitive area and that the Policy will bring clarity for officers and residents. We approved the consultation and responses be noted and the amended policy be formally adopted with immediate effect.

End of Year Core Funding Report 2012/13

30. The Executive Member for People presented a report updating Members on the performance of the core funding recipients during 2012/13.
31. At the Executive Cabinet meeting in March 2013, the core funding allocation for 2013/14 had been agreed. The recipients are now in the process of delivering, and are subject to quarterly monitoring. This is proportionally based on the value of the grant, and increases to detailed quarterly monitoring reports for the larger contracts.
32. We noted that organisations who have been unsuccessful in gaining funding can request an appointment to discuss their application and noted the report.

Clayton Brook Village Hall – Community Management

33. The Executive Member for People presented a report setting out a request from Clayton Brook Community House to progress the transfer of Clayton Brook Village Hall into community management.
34. The community management of Council assets is an established policy, with community centres in community management at Fairview and Tatton. There are also a number of

playing pitches and open spaces that are in community management with local organisations.

35. This work with Clayton Brook Community House will need to consider whether the existing group is the appropriate organisation to take on the community management and to consider representation from the broadest possible cross section of the local community.
36. We approved officers to be instructed to work with Clayton Brook Community House to pursue the option of community management at Clayton Brook Village Hall and that a condition of community management be that Clayton Brook Community House look at the best type of organisational structure to manage the facility and show how the representation on this organisation would draw from as broad a cross section in the local area as possible.

Allocation of Sagar House Section 106 equipped play space contribution

37. A report was presented by the Executive Member for People which sets out a request from Ecclestone Parish Council for a grant of £77,000 towards the provision of a multiuse ball court with associated landscaping, paths and lighting on the recreation ground at Drapers Avenue, Ecclestone.
38. The report requests that the remaining Section 106 balance be spent on a Council owned site in or near to Ecclestone which has been recommended for improvement in quality.
39. In response to a query we noted Ecclestone Parish Council are providing the land, have worked up the proposals and tender process, will submit the necessary planning application, will project manage the installation of the ball court and provide the on-going maintenance and insurance of the ball court.
40. We granted the requests.

Land Drainage Act 1991 - review of Land Drainage policy

41. The Executive Member for Places presented a report advising Members of a review of the Councils Land Drainage policy and seeking approval for amendments to the policy for the purposes of clarity.
42. In the light of officer activity in this area a review of the policy has been undertaken to clarify areas of uncertainty and ensure the policy is consistently applied given the limited resources, capacity and capability the Council has in terms of land drainage issues.
43. We discussed the broad principles on which the policy was based.
44. We approved the retention of the priority basis on which Council resources are deployed to assist householders/landowners with land drainage investigations. We also approved the principles set out in the report in the application of the Land Drainage policy.

Recommendation

45. That the report be noted.

COUNCILLOR ALISTAIR BRADLEY
Executive Leader

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